CLASSIFICATION SUMMARY
THE GEORGE WASHINGTON UNIVERSITY

Title: Director, Study Abroad

FLSA: Exempt
Code: 185B
Grade: 21

BASIC FUNCTION AND RESPONSIBILITY
To direct the management, planning, and administration of the Study Abroad Program/Office.

ENTRY-LEVEL QUALIFICATIONS
A Master's degree in education, international affairs or a relevant field is necessary, PhD preferred.

Six years of progressively responsible experience in academic administration, student services, or related field, including a strong background in management of study abroad programs at the college level.

Experience with program development and university exchange is desirable.

The George Washington University is an Equal Opportunity/Affirmative Action Employer.

This description is intended to indicate the kinds of tasks and levels of work difficulty that will be required of positions that will be given this title and shall not be construed as declaring what the specific duties and responsibilities of any particular position shall be. It is not intended to limit or in any way modify the right of any supervisor to assign, direct, and control the work of employees under his/her supervision. The use of a particular expression or illustration describing duties shall not be held to exclude other duties not mentioned that are of similar kind or level of difficulty.